

MT. LEBANON SCHOOL DISTRICT
7 HORSMAN DRIVE
PITTSBURGH PA 15228

JOINT DISCUSSION/REGULAR MEETING
OF THE
BOARD OF SCHOOL DIRECTORS

MT. LEBANON HIGH SCHOOL, ROOM D205

MONDAY, JULY 17, 2017

7:30 P.M.

JOINT DISCUSSION/REGULAR MEETING AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of the Minutes: RESOLVED, That the Board approves the minutes of the Discussion Meeting held on June 12, 2017, and the Regular Meeting held on June 19, 2017.
5. Board President's Report
6. Construction Updates
 - A. High School Project – Tom Berkebile
 - B. Elementary and Middle School Air Conditioning Project – Rick Marciniak
7. Comments from Residents and Taxpayers Concerning Action Items for This Meeting Who Have Previously Requested to Speak—Presentations or comments are limited to four (4) minutes.
8. Comments from Residents and Taxpayers Concerning Action Items for This Meeting – Presentations or comments are limited to four (4) minutes.
9. Unfinished Business for Board Consideration or Action
10. New Business for Board Consideration and Action
 - A. Financial Items
 - (1) Treasurer's Report - The treasurer's report reflects cash transactions for the month ended June 30, 2017. It is typical for this time of year and is recommended for approval by the Superintendent.
 - (2) Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between July 1 and July 12, 2017. All checks are typical for this time of year and are recommended for approval by the Superintendent.

- (3) Ratification of June 30 List of Bills - The list of bills from June 13 through June 30 are those checks authorized to be drawn to close out the fiscal year and have been approved for payment by the Board at the June Board meeting. The list is presented for ratification at this meeting. All checks are typical for this time of year and are recommended for approval by the Superintendent.
- (4) List of District Bank Accounts – The State requires Board approval of all District bank accounts annually. The list is presented for Board consideration. There are no changes from the list of accounts last year other than the signatories on the accounts and the addition of an account for the FSA and 2017 Bonds. The list is recommended for approval by the Superintendent.
- (5) Tax Refunds – The list of tax refunds totals \$145,441.10 for 5 refunds. This brings the total of all refunds from last fiscal year to \$488,161.65. The list has been reviewed by the solicitor’s office which recommends its approval. The list is recommended for approval by the Superintendent.
- (6) List of Unusable Equipment – The list of unusable equipment includes books and technology equipment no longer useful to our programs.

Financial Reports: RESOLVED, That the Board approves, ratifies and accepts the following financial reports:

- a. **Treasurer’s Report dated June 30, 2017,**
 - b. **List of Bills dated July 12, 2017,**
 - c. **June 30, 2017, List of Bills,**
 - d. **List of District Bank Accounts dated July 10, 2017,**
 - f. **List of Tax Refunds dated June 30, 2017, and**
 - g. **List of Unusable Equipment dated July 1, 2017.**
- (7) Publication of Listing of Liened Taxes – Annually the Board takes action to make the list of liened property taxes from the prior year for public view. The list is recommended for public view by the Superintendent.

List of Liened Taxes: RESOLVED, That the Board approves for public display the list of liened taxes for the 2016 tax year.

- (8) Filing of Liened Taxes on Properties with Assessments of \$4,000 or Less – Annually, the Board takes action to approve the list of delinquent properties to be liened due to unpaid real estate taxes from the prior fiscal year. We ask the Board to approve removing delinquencies with assessments under \$4,000 from the list of properties to be liened because the cost to lien them exceeds the benefit. The delinquency remains on the property in case it is ever sold. The District and Municipality share the cost to file liens. The Superintendent recommends approval of this action.

Filing of Liens on Properties with Assessments of \$4,000 or Less: RESOLVED, That the Board approves authorizing the Tax Collector to remove all delinquent properties with assessments of \$4,000 or less from the properties to be liened for the 2016 tax year and approves the filing of liens on all remaining properties.

B. Personnel Items

- (1) Personnel Report – Enclosed is the Personnel Report dated July 13, 2017, detailing personnel appointments, changes of assignments, leaves of absence, resignations,

retirements, and teachers to tenure to be considered by the Board. The Superintendent recommends approval of this list.

Monthly Personnel Report: RESOLVED, That the Board approves the July 17, 2017, list of personnel changes.

C. Other Items

- (1) Lutheran Church Parking Agreement – We are concluding our agreement for supplemental parking at the Lutheran Church lot now that the high school construction is nearing its end. The Solicitor’s Office has prepared a closeout agreement that includes final payment for restoration of the parking surface. The Superintendent recommends approval of this agreement.

Lutheran Church Parking Agreement - RESOLVED, That the Board approves the Mt. Lebanon United Lutheran Church release agreement and amendment to provide for the termination of the license parking agreement and allowing the church to complete the restoration of the parking lot as per their low bid from Pittsburgh Asphalt Co. in the amount of \$24,550. The Board has previously approved \$27,500 per the capital project list for this work.

- (2) PlanCon Part K - The District received approval from the State for PlanCon Part K which was submitted as required as a result of the refinancing of the 2009 Series A General Obligation Bonds issued for the high school renovation project. We are required to accept this approval and make it part of the Board minutes. The Superintendent recommends approval of this action.

PlanCon Part K Approval: RESOLVED, That the Board accepts the approval of PlanCon Part K as received from the State dated June 29, 2017 and attaches it to the minutes of this meeting.

- (3) Duplicating and Cover Stock Paper Bid – Annually, the District requests bids for duplicating paper for the upcoming school year. We can get better pricing by using the AIU Joint Purchasing Bid for paper, so we are recommending rejecting all bids. The Superintendent recommends rejecting these bids.

Duplicating Paper Bid Award: RESOLVED, That the Board rejects bid number 2017-2018 Duplicating Paper, and authorizes the purchase of paper through the AIU Joint Purchasing bid.

- (4) HVAC Pool Upgrades Bid – The District opened bids for the HVAC Pool Upgrades on July 12, 2017. One bid was submitted by Renick Brothers Construction Co. The low bid was in the amount of \$29,148 which we believe to be a fair and reasonable price for the scope of work requested. This project is necessary to improve the air quality by providing an air wash across the surface of the pool. The project was not previously budgeted but will be paid for from under spent capital project funds. The Superintendent is recommending award to the low bidder Renick Brothers Construction Co. in the amount of \$29,148.

HVAC Pool Upgrades Bid Award: RESOLVED, That the Board awards bid number 17-0159, HVAC Pool Upgrades to Renick Brothers Construction Co. in the amount of \$29,148 as the lowest responsible bidder meeting the specifications.

- (5) Designation of Voting Delegates at PSBA Conference – It has been the practice of the Board to approve voting delegates to the Annual PSBA Delegate Assembly Meeting held during the annual School Leadership Conference in Hershey, PA, October 18-20, 2017.

Designation of Voting Delegates at PSBA Conference: RESOLVED, That the Board authorizes Mary Birks and Hugh Beal as voting delegates to the Delegate Assembly Meeting on October 20, 2017, at the Annual PSBA Conference in Hershey, PA.

11. Questions or Comments from Residents - Presentation or comments are to be limited to five (5) minutes.

12. Upcoming Public Meetings

August 14, 2017 - 7:30 p.m.

Board Discussion Meeting
Mt. Lebanon High School, Room D205

August 21, 2017 - 7:30 p.m.

Board Regular Meeting
Mt. Lebanon High School, Room D205

13. Adjournment