**Lincoln PTA Meeting**

June 28, 2017

1. Call to Order 7:16
2. Executive Committee Reports
   * President: none
   * First Vice President: not present
   * Second President: none
   * Third Vice President: none
   * Fourth Vice President: not present
   * Corresponding Secretary: none
   * Recording Secretary: not present
   * Treasurer Report by Robyn Williams:
     1. There are a series of overages in the budget that need to be addressed:
        1. Frosty Shop is $155 over, but they are under budget for their overall front money, a vote was not needed
        2. Teacher Appreciation week spent an extra $379.33, but brought in more than the budgeted amount in carnation sales, so no vote was needed
        3. Field Trips is over by $582, but $742 was spent to pay for 3rd grade’s field trip in the next school year. No vote needed
        4. Parents as Partners and Science Fair were over by less than $25, so no vote was needed
        5. Field Day didn’t bring in money as budgeted. Amy Shannon-Spector said they didn’t have to fundraise, because according to PTA Council if you have an overage, you need to not fundraise. So, 5th Grade Field Day had the entire $2000 to spend and came in under budget
   * Historian No report
3. Old Business

* 4 Budget Amendments to consider:
  + Yearbook.
    - $1,300.73 went to paying the invoice from the 2015-2016 school year. Amy Spector reported that Carina Perilman had to have that invoice adjusted many times in order to have the correct amount due, so it wasn’t correct and ready to be paid until fall 2016
    - Robyn: The adjusted overage, factoring in last year’s invoice, this year’s invoice and the amount of money collected from Carina for paper orders and from My School Anywhere with online orders is $1429.56. Per Amy Spector, the number of extra yearbooks (relayed via email from Diane Popek) was 25. There are currently 7 left. A lot of discussion went into trying to figure out why our invoice was over $1000 more than the amount of money we collected for yearbooks. The invoice stated that 375 books were ordered at $16.85 each for a total of $6,318.75. Discussion occurred in that a few people remembered Carina saying she would order yearbooks for all 5th graders, regardless of whether they paid or not and that perhaps that is where the overage is coming from. A note was made to look further into this issue when the audit is done this summer.
  + Grand Finale is over budget by $668.49 Amy reported that this was because of a miscommunication with the teachers, and them not knowing that the budget was for all of Grand Finale, not just their part. Amy and Mr. Kitsko have come up with a plan to better track expenses for next year.
  + The Garden Committee would like a shed to keep the soaker hose and other supplies. This purchase would put their budget over by $62.79.
* A motion was made by Abby Murphy to approve budget amendments to Yearbook ($1429.56), Grand Finale ($668.49) and Garden Committee ($62.79). Lourdes Cano seconded. And all 3 budget amendments passed unanimously

1. New Business none
2. Adjourn 7:50