Lincoln Elementary PTA Meeting Minutes

April 18, 2018, 7 p.m.

1. **Call to Order,** called to order at 7:08 pm
2. **Approval of Minutes,** 7:10 pm
3. **Executive Committee Reports**

**IV.**

* **President –** Our PTA officers for the 2018/2019 year will be as follows: Tracy Adams, President, Abby Murphy, 1st VP, Anne Lahoda, 2nd VP, Cate Albu 3rd VP, Mr. Kitsko 4th VP, Emily Nalitz, Corresponding Secretary, Kim Kappeler, Recording Secretary, Katie Baucco, Treasurer, and Kathy Letterman, Historian. Also Committee Chairs are still needed so if you would like to chair an event please speak with Tracy Adams.
* **First Vice President –** No report/Not Present
* **Second President** – No report
* **Third Vice President –** No report/Not Present
* **Fourth Vice President –** Our 3rd through 5th grade will be taking the PSSA’s. There will be no pre-approved absences on those dates. I will be serving as an Elementary Admin Rep for the Strategic Plan Committee. We are seeking volunteers for our playground committee and our first meeting will be held in May. Our 5th Grade Clap Out will be Friday, June 15 at 3:15 pm. We did this so if students were away that they’ll still get to participate. Moving forward it will be the last day of school.
* **Corresponding Secretary** **–** No report
* **Recording Secretary –** No report
* **Treasurer** – Monthly Budget overview. We received our PA Sales Tax Exception form back and we were approved so we are now good for another seven years before we need to file again. Our 2018/2019 budget is in and will need to sit for 30 days for people to review, before it can be approved and voted on.
* **Historian –** No report

**V. Teacher Representatives** – Thank you for the Olympic Medals, it was awesome. Kindergarten had a great time at the Aviary and had the chance to meet a penguin. Thank you for fundraising and for our field trips.

**VI. Lincoln Committee Reports**

* **Grande Finale –** Amy Spector asked for 1 – 3 volunteers to oversee the outdoor activities with Mr. Y and 1 – 3 volunteers to oversee indoor art activities with Mrs. Majestic. We will need 2 – 3 volunteers to help distribute water to the outdoor stations. Grand Finale t-shirts will be on sale soon, and this year you’ll be able to order online. Thanks to ProKnitwear, we get the shirts at cost and the price will again be $7.
* **Staff Appreciation Dinner –** Will be held on Monday, April 30th. Dessert donations would be greatly appreciated. Desserts can be dropped off in the cafeteria starting at 3:30 on the 30th. Please see Missy Szefi to help.
* **Teacher Appreciation Week –** Beginning Monday, May 7 our Teacher Appreciation Week will begin. We will be reaching out to families to help set up lunch, etc. We will also have a table set up outside for families to purchase candy flowers for their teacher and a flyer will be coming home soon.

VII. Old Business

**VIII. New Business**

* **Robyn Williams**, We have an Amendment to the Budget. We will be increasing the refund from School Supplies Kits to $2,600 from $1,970.70 to make it an even number. The increase is $629.30. The monies from here will then go over to Matt’s Makers Space to purchase supplies for the room such as peg boards, two tables, Makey Makey sets, and storage bins to total $2,600. Tracy Adams motioned, Ms. Pugh second.
* **Tracy Adams**, spoke to the group about Lincoln’s class size numbers. Elementary students in K – 2 are to have a maximum of 22 children per classroom with 3 – 5 grades no more than 25. Because our numbers are at those maximums in several classrooms a motion was made to move forward and express our concerns about Lincoln’s class sizes to the Mt. Lebanon School Board. Laura Young motioned and Jennifer Anderson second.

 **We have our New PTA Member Slate (Jenn Curran motioned, Katie Kennedy 2nd) Voting will stand.**

**IX. Announcements and Upcoming Events**

 **5/29-5/31 Scholastic BOGO Book Fair**

 **5/31 Grade 5 Transition Day at JMS**

 **6/5 Grade 4 Field Trip**

 **6/8 Grand Finale**

 **6/12 Ice Cream Social 6:00 – 8:00 pm**

 **6/15 Carnegie Science Center program**

 **Grade 5 Field Day 1:00 – 3:00 pm**

 **Grade 5 Clap Out 3:15 pm**

 **6/18 Last Day for K (PM)**

 **6/19 Last Day of School**

 **K (AM) Dismissed at 11:15 am**

 **Grades 1 -5 Dismissed at Noon**

**X. Adjournment 8:34 PM**