

MT. LEBANON SCHOOL DISTRICT  
7 HORSMAN DRIVE  
PITTSBURGH PA 15228

DISCUSSION MEETING  
OF THE  
BOARD OF SCHOOL DIRECTORS

TUESDAY, APRIL 7, 2015  
MT. LEBANON HIGH SCHOOL, LGI ROOM D205  
7:30 P.M.

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AGENDA

- I. Call to Order
- II. Roll Call
- III. Action Items for April 13, 2015, Board Meeting
  - A. Financial Items
    - 1. Treasurer's Report – The treasurer's report reflects cash transactions for the month of March, 2015. There are no unusual transactions to report. The superintendent recommends approval and acceptance of this report.
    - 2. Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between March 11 and 31, 2015. There are no unusual transactions to report. The superintendent recommends approval and acceptance of this report.
    - 3. List of Tax Refunds – The list of tax refunds totals \$27,174.63 for 21 refunds. The list has been reviewed by the solicitor's office which recommends their approval. The superintendent recommends approval of the list.
    - 4. List of Unusable Equipment – There is a list of unusable equipment reflecting some old tables, shelves and cabinets. The superintendent recommends approval of this list for sale.
    - 5. Audit Services Request for Proposal – Every three years the District requests proposals for audit services for the Independent Certified Public Audit of the District's finances. This year four companies responded to the request with prices in the first year ranging from \$19,500 to \$24,000, \$20,475 to \$24,825 in year two and \$21,499 to \$25,650 in year three. While all firms have experience in auditing governmental entities and public school districts, only two reference CAFR audits where the school district attained ASBO's Certificate of Excellence Award. Maher Duessel is the lowest cost of those two firms. Since their work with Mt Lebanon School District has been exceptional in prior years, we are recommending continuing their contract for another three years. The price quoted for their audit including the CAFR work is \$23,550 in year one, \$24,150 in year two and \$24,750 in year three. The superintendent recommends approval of this action.
    - 6. 2015-2016 Proposed Final Budget – The proposed budget for the upcoming fiscal year will be discussed at the meeting.

B. Personnel Items

1. Personnel Report - The Personnel Report details personnel appointments, changes in assignments, leaves of absences, resignations, and retirements to be considered by the Board. The Superintendent recommends approval of this report.

C. Other

1. Audit Response - PDE has requested that we submit a written response to the previous state audit (for the 2010, 2009, 2008, and 2007 fiscal years that was completed in January of 2013).
2. 2015-2016 AIU Program of Services Budget – Annually, the District approves the AIU Program of Services Budget for their administration. The budget this year totals \$4,005,898 with Mt. Lebanon’s contribution estimated at \$81,668.25 for the administrative services and \$7,844 for media services. Tuition services for special needs students in IU classes are billed separately. The superintendent recommends approval of this budget.
3. Special Education Plan - - Approval of the Mt. Lebanon School District’s 2015-2018 Special Education Plan submission to the Pennsylvania Department of Education. The Special Education Plan is a subsection of the District’s Comprehensive Plan that has gone through the required 28 day public review timeline and if approved, would be submitted to the Pennsylvania Department of Education by May 1, 2015.
4. Project Succeed Consortium Agreement – The high school administration is again recommending the use of Keystone Oaks’s Project Succeed Program as an alternative educational option for our students for the 2015-2016 school year. The cost is \$15,000 per year and would allow the District to send up to 15 students to their site. The superintendent recommends approval of this agreement.
5. Amendment to Aramark Agreement - In November, the Aramark on-site manager left the District and was replaced with an in-house staff member. Aramark has provided an amendment to our contract to rebate to the District the cost of the manager until the end of the contract in June. The amendment has been reviewed by the solicitor’s office and is recommended for approval by the superintendent.
6. Change Orders for High School Renovation Project – The change orders for the high school project total \$47,356 from the Contingency, \$4,184 from soft costs, and \$7,067 from the Capital Budget. The change orders are as follows:
  - a. GC-112-275 to Nello for \$14,742 for a courtyard wall,
  - b. EL-78-276 to Farfield for \$19,864 for wiring, lights, elevator changes, gas shut off and smoke dampers,
  - c. PL-36-277 to Vrabel for \$12,750 for sump pumps, drains and sewer lines,
  - d. EL-79-278 to Farfield for \$4,184 for cabling, and
  - e. EL-80-279 to Farfield for \$7,067 for power to fume hoods

D. Discussion

1. Elementary Report Card Update
2. Revision to Policy IH, Home Education
3. Adoption of Policy IJOC, School Volunteers

4. Textbook Adoptions – In accordance with Section 803 – Pennsylvania School Laws – the following basic textbooks are listed for adoption and are available for review in the Assistant Superintendent’s Office beginning April 8, 2015.

**HIGH SCHOOL**

**Subject: Social Studies**

Course: Advanced Placement American History

<b>Title</b>	<b>Grade</b>	<b>Publisher</b>	<b>Copyright Date</b>	<b>Author(s)</b>
American History: Connecting with the Past (AP Edition)	11	McGraw Hill	2015	Brinkley

**Subject: Mathematics**

Course: Fundamentals of Calculus

<b>Title</b>	<b>Grade</b>	<b>Publisher</b>	<b>Copyright Date</b>	<b>Author(s)</b>
Calculus I with Precalculus	12	Brooks/Cole	2012	Larson & Edwards

**Subject: Social Studies**

Course: Environmental Geoscience

<b>Title</b>	<b>Grade</b>	<b>Publisher</b>	<b>Copyright Date</b>	<b>Author(s)</b>
Visualizing Environmental/Earth Science	11	Wiley	2014/2009	Hassenzhal, Hager, & Berg; Merali, Skinner, & Strahler

**MIDDLE SCHOOL**

**Subject: Mathematics**

Course: Math 7

<b>Title</b>	<b>Grade</b>	<b>Publisher</b>	<b>Copyright Date</b>	<b>Author(s)</b>
Math Accelerated: A Pre-Algebra Program	7	McGraw Hill	2014	Carter, Cuevas, Day, Malloy, Molix-Bailey, Price, & Willard

IV. Questions or Comments from Residents – Presentations or comments are to be limited to five (5) minutes.

V. Upcoming Public Meetings

April 13, 2015 – 7:30 p.m.	Board Regular Meeting Mt. Lebanon High School, LGI Room D205
May 11, 2015 – 7:00 p.m.	Construction Update Mt. Lebanon High School, LGI Room D205
May 11, 2015 – 7:30 p.m.	Board Discussion Meeting Mt. Lebanon High School, LGI Room D205
May 18, 2015 – 7:30 p.m.	Board Regular Meeting Mt. Lebanon High School, LGI Room D205

VI. Adjournment

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