

MT. LEBANON SCHOOL DISTRICT
7 HORSMAN DRIVE
PITTSBURGH PA 15228

DISCUSSION MEETING
OF THE
BOARD OF SCHOOL DIRECTORS

MONDAY, MAY 12, 2014
JEFFERSON MIDDLE SCHOOL LIBRARY
7:30 P.M.

AGENDA

I. Call to Order

II. Roll Call

III. Action Items for May 19, 2014, Board Meeting

A. Financial Items

1. Approval of 2014-2015 Budget – The final budget for the 2014-15 School Year will be discussed with the Board.
2. Treasurer's Report – The treasurer's report reflects cash transactions for the month of April, 2014. There are no unusual items on the report. The superintendent recommends acceptance and approval of this report.
3. Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between April 10 and 30, 2014. All checks are typical of this time of year. The superintendent recommends approval of the list.
4. List of Tax Refunds – The list of tax refunds is again a long list with 58 property refunds totaling \$65,681.89. The solicitor's office has reviewed the list and recommends it for approval. The superintendent recommends approval of this list.
5. Sale of Unusable Equipment – The list of unusable equipment includes lockers. The superintendent recommends approval of this list for sale.
6. Appointment of Real Estate Tax Collector – Annually, we appoint the Municipal Treasurer as the District's Real Estate Tax Collector at an annual rate of \$10,000. The superintendent recommends approval of this action for the upcoming year.
7. Appointment of Delinquent Real Estate Tax Collector – Annually, we appoint the Real Estate Tax Collector to be our Delinquent Tax Collector at no remuneration. The superintendent recommends approval of this action for another year.
8. Appointment of School District Treasurer - Annually, the District must appoint a Treasurer. Jan Klein has served in this capacity at no remuneration. The superintendent recommends approval of this action for another year.
9. Exoneration of Real Estate Tax Collection for Listed Properties – Annually, the District exonerates the Real Estate Tax Collector from collecting taxes on District owned properties. There is only one property on this list. It is a lot on Illinois Avenue. The superintendent recommends exoneration of collection of taxes on this property.

10. Bids for 2014-2015 General School Supplies and Equipment – Annually, the Board is asked to approve bids for supplies and equipment for the upcoming school year. The bids were received in the District and the lowest responsible bidders meeting specifications are recommended for approval. All bids are within budgeted amounts. The superintendent recommends approval of these bids.

B. Personnel Items

1. Personnel Report – The Personnel Report dated May 12, 2014, details personnel appointments, changes in assignments, leaves of absences, sabbatical requests, resignations, and retirements to be considered by the Board. The superintendent recommends approval of this report.

C. Other

1. Act 80 Request for 2013-2014 – The Board will be asked to approve the Act 80 day request for 2013-2014 which allows for the modification of the student day. The superintendent recommends approval of the schedule.
2. Standardized Testing Schedule for 2014-2015 – Annually, the Board approves the standardized testing schedule for the next school year. The superintendent recommends approval of the schedule.
3. Project Succeed Consortium Agreement – The high school administration is again recommending the use of Keystone Oaks's Project Succeed Program as an alternative educational option for our students. The cost is \$15,000 per year and would allow the District to send up to 15 students to their site. The superintendent recommends approval of this agreement.
4. Approval of Lease Schedules for 2014-2015 – Annually, the Board reviews the lease and fee schedules for use of District space by outside organizations. Since the fee schedules were just revised in January, we are only recommending an increase to the lease rates by 3% beginning in July. The superintendent recommends approval of this action.
5. Approval of Lease Agreements for 2014-2015 - Annually, the Board approves the new lease agreements for the upcoming school year. The only lessee is the Extended Day Program. Rates will increase 3%. The superintendent recommends approval of these leases.
6. Jefferson Middle School Roof Replacement Bid - Bids were received on April 16, 2014 for the replacement of the Jefferson Middle School gymnasium roof. Three bids were received. The low bid was from Slagle Roofing & Construction, Inc. with a low bid of \$47,900. The budgeted amount for this work was \$48,000. The superintendent recommends award of this bid.
7. Student Trip – The High School Orchestra and Choir are requesting approval to travel to the National Band and Orchestra Festival in New York City from Saturday, April 11, 2015 through Tuesday, April 14, 2015. About 230 students and 25 chaperones are expected to travel with two school days missed. The students will pay for the cost of the trip other than substitutes. The superintendent recommends approval of the trip.
8. Change Orders for High School Renovation Project – The following change orders are presented for Board consideration. All the change orders listed below totaling \$104,477 have been reviewed by the architect, PJ Dick and the District administration.
 - a. GC-100-225 to Nello for \$74,520 for floor, wall, structure and ceiling work,

- b. PL-30-226 to Vlabel for \$16,793 for drain, water and storm lines and heater repairs,
 - c. EL-61-227 to Farfield for \$873 for cable, fire alarm, card reader and gas resets, and
 - d. ME-23-228 to McKamish for \$12,291 for diffusers, ducts and coils.
9. Approval of Basic and Supplemental Textbooks for 2014-2015 – In accordance with Section 803 Pennsylvania School Laws, the following textbooks are listed for adoption and recommendation by the Superintendent.

SENIOR HIGH SCHOOL

Subject: ENGLISH

Course:

Title	Grade	Publisher	Copyright Date	Author
<i>Unbroken</i>	12	Random House	2010	Laura Hillenbrand

MIDDLE SCHOOL

Subject: ENGLISH

Course:

Title	Grade	Publisher	Copyright Date	Author
<i>How They Croaked</i> (used for UA rotation)	6	Walker	2012	Georgia Bragg

D. Discussion

1. Revisions to Policies – The Policy Committee recommends revisions to the following policies:
 - a. FF, Naming Rights
 - b. KCD, Fundraising and Gift Acceptance
 - c. KGD, Partnerships and Sponsorships
 - d. KHB, Advertising
2. Textbook Adoption - In accordance with Section 803 - Pennsylvania School Laws - the following basic textbooks are listed for adoption and are available for review in the Assistant Superintendent's Office beginning May 13, 2014.

SENIOR HIGH SCHOOL

Subject: WORLD LANGUAGES

Course:

Title	Grade	Publisher	Copyright Date	Author
<i>Exploring Arabic</i>	9-12	EMC	2009	Hisham Abdul Khalek and Joan G. Sheeran

IV. Questions or Comments from Residents – Presentations or comments are to be limited to five (5) minutes.

V. Upcoming Public Meetings

May 19, 2014 – 7:30 p.m.

Board Regular Meeting
Jefferson Middle School Library

June 4, 2014 – 7:00 p.m.

Policy Committee Meeting
Jefferson Middle School Library

June 9, 2014 – 7:00 p.m.

Construction Update
Jefferson Middle School Library

June 9, 2014 – 7:30 p.m.

Board Discussion Meeting
Jefferson Middle School Library

June 16, 2014 – 7:30 p.m.

Board Regular Meeting
Jefferson Middle School Library

VI. Adjournment