

MT. LEBANON SCHOOL DISTRICT  
7 HORSMAN DRIVE  
PITTSBURGH PA 15228

DISCUSSION MEETING  
OF THE  
BOARD OF SCHOOL DIRECTORS

MONDAY, NOVEMBER 10, 2014  
JEFFERSON MIDDLE SCHOOL LIBRARY  
7:30 P.M.

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AGENDA

- I. Call to Order
- II. Roll Call
- III. Comments from Residents and Taxpayers Concerning Action Items for This Meeting – Presentations or comments are limited to four (4) minutes.
- IV. Item for Board Consideration and Action
  - A. Student Adjudication: RESOLVED, That the Board approves Student Adjudication A14-15 in the form presented.
- V. Action Items for November 17, 2014, Board Meeting
  - A. Financial Items
    - 1. Treasurer's Report – The treasurer's report reflects cash transactions for the month of October, 2014. All transactions are typical for this time of year. The Superintendent recommends approval and acceptance of the report.
    - 2. Monthly List of Bills – The monthly list of bills reflects checks authorized to be drawn between October 15 and 31, 2014. Note that one tax refund from last month was reprinted to correct the original vendor name. The Superintendent recommends approval of the list for payment.
    - 3. List of Tax Refunds – The list of tax refunds is again high this month totaling \$103,021.53 for 108 refunds, bringing the total for the year to \$376,454.30. The solicitor's office has reviewed this list and recommends it for approval. The Superintendent recommends approval of this list.
    - 4. List of Unusable Equipment – the list of unusable equipment is presented for Board consideration. It includes two typewriters, a planetarium projector and some old pieces of equipment. The Superintendent recommends approval of this list for sale.
  - B. Personnel Items
    - 1. Personnel Report- The Personnel Report details personnel appointments, changes in assignments, leaves of absences, resignations, and retirements to be considered by the Board. The Superintendent recommends approval of this report.

C. Other

1. Approval of Graduation Requirements – The Board will be asked to approve the 2015-2016 graduation requirements at the Regular Board Meeting on November 17, 2014.
2. Draft Agreement with the Pittsburgh Foundation – Some of the gifts received in the Capital Campaign will be endowment gifts, designed to be long term with annual income to be directed toward the donor's intended purpose. We are recommending that these funds will not be held by the District, but are better held by an organization that is structured to handle the investing and record keeping requirements associated with long term gifts. We have discussed the services and fees with several possible providers, and have determined that The Pittsburgh Foundation has the expertise, reputation and fee structure that serves the District and the donors best. A draft agreement will be discussed. The solicitor has approved the draft of the Mt. Lebanon Century of Excellence Advised Gift Fund Agreement in the form presented, and subject to completion of the exhibits, the Superintendent recommends approval of this Agreement.
3. Skilled Nursing Services Provided by Interim Healthcare Services – This is a contract with Interim Healthcare Services to provide skilled nursing services for a special needs student, including services on the bus. The cost of this service is \$42 per hour and will not exceed \$55,000. The Superintendent recommends approval of this contract.
4. Community Based Life Skills Program Provided by Pittsburgh Public Schools City Connection Program – This is an agreement with Pittsburgh Public Schools to provide life skill services for a Mt. Lebanon special needs student. The student follows a schedule which reflects opportunities in employment, daily living instruction, community access and recreation/leisure activities. Additional services could include travel training, job training, and/or Speech and Language therapy. The total cost of tuition and additional services will not exceed \$47,400 for the 2014-2015 school year. The Superintendent recommends approval of this agreement.
5. Community Based Life Skills Program Provided by Pittsburgh Public Schools City Connection Program – This is an agreement with Pittsburgh Public Schools to provide life skill services for a Mt. Lebanon special needs student. The student follows a schedule which reflects opportunities in employment, daily living instruction, community access, and recreation/leisure activities. Additional services could include travel training, job training, and/or Speech and Language therapy. The total cost of tuition and additional services will not exceed \$43,650 for the 2014-2015 school year. The Superintendent recommends approval of this agreement.
6. Community Based Life Skills Program Provided by Pittsburgh Public Schools City Connection Program – This is an agreement with Pittsburgh Public Schools to provide life skill services for a Mt. Lebanon special needs student. The student follows a schedule which reflects opportunities in employment, daily living instruction, community access, and recreation/leisure activities. Additional services could include travel training, job training, and/or Speech and Language therapy. The total cost of tuition and additional services will not exceed \$41,150 for the 2014-2015 school year. The Superintendent recommends approval of this agreement.
7. School to Work Transition Services Provided by The Employment Option Center at McGuire Memorial – This is an agreement with The Employment Option Center at

McGuire Memorial to provide work transitions services and skill development for a Mt. Lebanon special needs student. The cost of this service is \$178.50 per day and will not exceed \$11,959.50 for the 2014-2015 school year. The Superintendent recommends approval of this agreement.

8. CS&E Company Planned Maintenance Proposal - We are proposing that the District sign a one-year Planned Maintenance agreement with CS&E Company to inspect and do boiler burner set-up at the beginning of heating season. The purpose of this is to make sure all the boilers in the District are running at peak performance and efficiency. The cost annual for this agreement is \$4,400 annually. This agreement will cover all 24 boilers in the District. The District has used CS&E for several years. The Superintendent recommends approval of this agreement.
9. Direct Energy Contract – Natural Gas - This contract is for the "Basis" price which is the amount the District is charged for the transportation of the gas through the lines. The Basis price is added to the supply cost. The District's present contract will expire 8/31/15. The present Basis price is \$0.46 per DTH the new Basis price will be \$-0.15 per DTH. The AIU has negotiated this lower rate. The AIU reports their experts say this price will rise very soon and now is a good time to lock in the rate. This new contract will run from 9/1/15 to 8/31/17. The Superintendent recommends approval of this agreement.
10. AIU Joint Purchasing Board – Approval is requested to again be a part of the AIU Joint Purchasing Board. The District uses this membership to joint purchase utilities and other supplies when they are cost efficient. Membership does not require any specific purchase and there is no cost associated with this action. The Superintendent recommends approval of this membership.
11. Rental Fee Schedules – We now have a year's worth of cost information on the new High School Athletic Facility and are recommending rate changes for January, 2015 including rates for Sunday use of the facilities. The regular fee schedules were last updated in January, so they reflect a 3% increase in rates for weekday and Saturday use. The Sunday rates for the Pool and the Gyms have been adjusted to cover our out-of-pocket costs for the spaces. The Superintendent recommends approval of these fee schedules.
12. PlanCon Part I for High School Renovation Project – PlanCon Part I is required to be submitted for change orders on the project. There are two submissions presented for the Board's approval as completed by Celli Flynn Brennan Architects. The Superintendent recommends approval of these submissions.
13. Student Trips – The District requests approval of the following student trips:
  - a. The Basketball Team is requesting approval to travel to Tampa, Florida to play in the Nature Coast Holiday Tournament from December 26 to 31, 2014. No school will be missed and there will be no cost to the District for this event. The Superintendent recommends approval of the trip.
  - b. The Forensics Team is requesting approval to travel to Princeton, New Jersey to compete in a tournament at Princeton University from December 5 to December 7, 2014, for 20 students and four chaperones with one teacher missing one day. The students will cover all costs of the trip except for the cost of one substitute teacher. The Superintendent recommends approval of the trip.

14. Change Orders for High School Renovation Project – This month’s list of change orders totals \$127,994 from the contingency and \$4,561 from soft costs for the high school renovation project. The change orders are as follows:
  - a. GC-107-252 to Nello for \$114,842 for excavation, masonry, walls, supports, beams and steel and brick modifications,
  - b. EL-70-253 to Farfield for \$3,459 for electrical and power changes,
  - c. FP-06-254 for SimplexGrinnell for \$5,512 for sprinklers,
  - d. ME-28-255 to McKamish for \$4,181 for ductwork, cabinets and fans, and
  - e. EL-71-256 to Farfield for \$4,561 for phone change.

The Superintendent recommends approval of these change orders.

D. Discussion

1. Revisions to Policy FF, Naming Rights – The Policy Committee is recommending approval of revisions to Policy FF, Naming Rights, at the November 17, 2014 Regular Meeting.

VI. Questions or Comments from Residents – Presentations or comments are to be limited to five (5) minutes.

VII. Upcoming Public Meetings

November 17, 2014 – 7:30 p.m.	Board Regular Meeting Jefferson Middle School Library
December 1, 2014 – 7:30 p.m.	Reorganization Meeting Jefferson Middle School Library
December 8, 2014 – 7:00 p.m.	Construction Update Jefferson Middle School Library
December 8, 2014 – 7:30 p.m.	Joint Discussion/Regular Meeting Jefferson Middle School Library

VIII. Adjournment

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